



Cork College of Commerce Day Course Application Form

Please list the course(s) you wish to apply for in order of preference:

1. Course title of your first choice _____
2. Course title of your second choice _____
3. Course title of your third choice _____

Personal Details

First Name _____ Date of Birth _____

Surname _____ Nationality _____

Address _____

County _____ Gender: Male

Female

Country _____ Country of Birth _____

PPSN Number _____ Email _____

Mobile Number _____ Land line _____

Address while attending college if different from the one provided above _____

Mother's Maiden Name:

First Name: _____

Last Name: _____

Next of Kin Details:

Next of Kin (First Name): _____ Last Name: _____

Next of Kin (Contact Number): _____

Do you have a family or student medical card Yes No

Medical Card Number (Family or Medical Card) _____

Do you have any medical conditions that college should be aware of; Yes
No

Do you have any specific learning disability: Yes
No

** The Department of Education & Skills may provide funding to assist students with special needs.*

Are you a member of the Traveller Community: Yes
No

Educational Details

Please indicate your status as on the 30th of September last:- (please tick the relevant box)

Unemployed (0-6 months)	<input type="checkbox"/>	Unemployed (6-12months)	<input type="checkbox"/>
Unemployed (12 months or more)	<input type="checkbox"/>	Completed Leaving Cert This Year	<input type="checkbox"/>
Employed (Part-time)	<input type="checkbox"/>	Not in Labour Market	<input type="checkbox"/>
Training (Cert, FAS, Apprentices)	<input type="checkbox"/>	Other	<input type="checkbox"/>

Please indicate the type of school you last attended (please tick the relevant box)

Post Primary School	<input type="checkbox"/>	Primary School	<input type="checkbox"/>
Private/Preparatory Primary School	<input type="checkbox"/>	School in Northern Ireland	<input type="checkbox"/>

School outside of Ireland Other Source
Non-recognised second level School Home tutored

Name & address of last school attended

Which year did you leave school_____

Are you completing your leaving certificate this year? Yes
No

Most recent exam taken while at school;

Inter/Junior Only Leaving Cert Applied (LCA)
Leaving Cert Established (LC) Group only
National Foundation Certificate Leaving Cert
FETAC Level 3 FETAC Level 4 FETAC Level 5 FETAC Level 6
HETAC (Level 6-10) No prior qualification Other

Which year did you take this exam_____

Please select your highest educational attainment from this list (please tick relevant box)

Inter/Junior Only Leaving Cert Applied (LCA)
Leaving Cert Established (LC) Group only
National Foundation Certificate Leaving Cert
FETAC Level 3 FETAC Level 4 FETAC Level 5 FETAC Level 6
HETAC (Level 6-10) No prior qualification Other None

If you have attended this college before please state year(s)_____

Name the Institute of Technology or University attended_____

Year attended from_____

Years attended to_____

Level of course taken;

Leaving Cert. or PLC/NEQ Level 4/5

Advanced Cert. /NFQ Level 6

National Diploma or Ordinary Degree/NFQ Level 7

Honours Degree/NFQ Level 8

Masters/Post Grad. Or Higher/NFQ Level 9/10

Other

If the level of Course taken is not present above, please specify here;

Title of course taken_____

Level of Award achieved (if applicable)_____

Where did you hear about us?

Radio

Website

Newsletter

School Visit

Peer Contact

Other

Guidance Counsellor

Prospectus

Personal/College Staff

General Admissions Information

- All courses are interview based.
- Interviews will take place from the 29th August to 9th September 2011.
- The College will post you an interview date for your chosen course at the beginning of August. If you do not hear from the College by the 11th August 2011 please contact the College on 0214222100 or email apply@ccoc.ie
- Note for International Students – if English is not your first language you must complete a compulsory English Language Assessment which will be held on the following dates:-
28th June 2011, 26th July 2011, 24th August 2011. The College Admissions Office will assign you the date of your English Language Assessment. Please refer to the college website www.corkcollegeofcommerce.ie under the link [International Students 2011](#) to read the requirements and exemptions for International Applicants.

Please return completed application form to:-

Admissions Office, Cork College of Commerce, Morrison's Island, Cork.

Data Protection Note

Personal Data on this Form

The City of Cork VEC is registered as a Data Controller under the Data Protection Acts 1988 and 2003. The personal data supplied on this application form is required for the purposes of student enrolment, registration, administration, child welfare and to fulfil our other legal obligations. Contact details will also be used to notify you of college/VEC events or activities. While the information provided will generally be treated as confidential to the City of Cork VEC, from time to time it may be necessary for us to exchange personal data on a confidential basis with other bodies including the Department of Education & Skills, the Department of Social Protection, An Garda Síochána, the Health Service Executive, the National Educational Welfare Board or with another school/college (where the student is transferring). We rely on students and parents/guardians where a student is under the age of 18, to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should you wish to update or access your/your child's personal data you should write to the college Principal.

By signing below you are indicating that you accept that your data may be used for the purposes above.

Data Protection Policy of the City of Cork VEC

A copy of the full Data Protection Policy of the City of Cork VEC is available at www.corkvec.ie or on request from The CEO, City of Cork VEC, 21 Lavitt's Quay, Cork.

A full explanation of the purposes for which the Department of Education and Skills uses the personal data submitted to them by means of official returns can be obtained at:

http://www.education.ie/servlet/blobServlet/or_fair_processing_2010_v2.doc

Applicants Signature (if over 18 years of age)

Parent/Guardian Signature (if applicant
is under 18 years of age)

Date

Date